



COMMON VISION: Together, creating a community where everyone has the opportunity and supports to flourish where they live, learn, work and play.

COMMON VALUES: Common values will guide our behavior, inspire our actions, and encourage conversation within every component of this community initiative.

Empowerment
Responsibility

Sustainability
"Nothing about us, without us"

Accessibility

Best Practice
"It takes a village"

Respect Shared

Board of Directors Meeting Agenda

Date: Thursday May 15, 2025

Time: 6-7 pm (Employee Handbook Review) | 7-9 pm (Regular Board Meeting)

Location: Memorial Hall Basement

Time	Agenda Item	Action
7:00 pm	1. Call to order and roll call SET UP A PARKING LOT!	Time: 7:00 pm Ensure quorum (50%) and attendance: Wendy Durand, Karen Tjaden, Sheryl Reimer, Allison Abbott-Wiebe, Julie Hesketh, Susan Weppler, Lorna George, Terra Huston, Melissa Emerson-Froebe (Via Teams & in person) Regrets: Rick Beers, Nancy Clearwater, Mandeep Kaur
Territorial Acknowledgement We reside on Treaty One Territory; the traditional lands of the Anishinaabeg (Ah-nish-in-ah-beg), Neheohowuk, Ininiwak (In-nin-ee-waugk), Anisininewuk, Dakota Oyate, and Dene Peoples, and on the homeland of the Red River Métis. We acknowledge this land has been negatively affected by colonization. This land offers immense beauty and provides us with clean drinking water, plentiful crop land, rolling hills, valleys, trees, bush, and wildlife. We respect this land and hope to preserve it for generations to come. We commit to continuing to learn about the mistakes and harms we have done so we can move forward in the spirit of reconciliation and collaboration.		
	2. Vision and 1 Common Value -	
	3. Review the agenda Any Additions <i>(Pre-Reading Required)</i>	Motion to approve the agenda: Wendy Durand Second: Allison Abbott-Wiebe Carried
	4. Review the minutes from the previous meeting: April 17, 2025 <i>(Pre-Reading Required)</i>	Motion to approve the minutes: Julie Hesketh Second: Susan Weppler Carried
	5. Committee & Staff Reports <i>(Pre-Reading Required)</i> 5.1 Executive Meeting Minutes 5.2 Working Group Reports	5.2 Food, Housing & Rec & Leisure WG reports were not present, Food report was orally given, and all have been submitted after the deadline 5.3 Banked Time to be discussed further

MISSION: Addressing Poverty and Promoting Wellness in our Community

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	<ul style="list-style-type: none"> 5.3 Coordinator Report 5.4 Finance Committee Report 5.5 Nominations Committee Report 5.6 HR Committee Report 5.7 AGM Report 	<p>5.4 Will require Approver for Payroll, Sheryl to contact C.U. to set up</p> <p>5.5 21 people contacted to join and 5 more people to call</p> <p>5.6 Julie H., Debbie I., Barb L. are HR Committee, and will meet and review roles and handbook</p> <p>5.7 Motion to approve the AGM Report: Lorna George Second: Allison Abbott-Wiebe Carried</p>
	<p>6. Financials <i>(Pre-Reading Required)</i></p> <ul style="list-style-type: none"> 6.1 Financial Report 6.2 Town of Carman Grant 6.3 Daylight Fund Grant 6.4 FCC Grant 6.5 Address Requests for Funding (RFF) 6.6 Coop Fuel Good Day 6.7 Bell Let’s Talk 	<p>6.1 Motion to approve the Financial Report: Lorna George Second: Susan Weppler Carried</p> <p>6.2 Received \$10,000 and the use of the office for a community room with programming until Dec 31, 2025. Require updated Health & Safety, Working Alone policies, and Liability Insurance</p> <p>6.6 Wendy has applied for us</p> <p>6.7 Supporting Emotional Health WG is looking into grant opportunities</p>
	<p>7. Correspondence</p> <ul style="list-style-type: none"> 7.1 Carman Collegiate Fundraiser – proceeds to CWC 7.2 Carman Fair Volunteering – Signed up for Thursday Noon – 7pm will have volunteer sign up 7.3 Watch Party Details: 8 people attended (2 regrets), disappointed with the turnout, but was good 7.4 Lisa looking into CWC being a referring source for Carman Area Foundation Funds 	<p>7.3 Susan W. mentioned she appreciated this and the short stories presented.</p>

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	<p>8. Unfinished Business</p> <p>8.1 Strategic Planning</p> <p>8.2 Committee Roles to be added to By-laws</p> <p>8.3 Community Supper Request for Sponsorship update</p> <p>8.4 Mission Statement</p> <p>8.5 Staff to enroll in Trauma-Informed Care & De-Escalation training</p> <p>8.6 CAF Vital Signs – Lisa & Lorna to attend CAF AGM June 2nd</p> <p>8.7 Website Blog – Julie created template of questions. Need a process for Blogging, and a Release form to be signed (have template from Candace Bartel)</p> <p>8.8 AGM Meeting – June 11th</p> <p>8.9 Pembina Valley Pride Participation</p>	<p>8.1 May 29th & ensure attendance and will figure out times and place</p> <p>8.2 read By-Laws 8.2 & 14.2 need notice for by-law changes for roles</p> <p>8.3 to continue to be actioned</p> <p>8.4 Sheryl found a possible mission statement on the executive meeting template “Addressing Poverty & Promoting Wellness in our Community” – approved to be our Mission Statement</p> <p>8.5 Motion to pay for the staff to enroll in Trauma informed care & De-escalation training: Sheryl Reimer Second: Susan Wepler Carried</p> <p>8.7 Julie H. suggested to look into impact stories and a questionnaire that can be followed as an example</p> <p>8.8 Susan emailed a guide for the AGM and expectations – sign in table, each WG to have a table and a draw, other partners invited to have tables, Plan B is the Exhibit Hall for inclement weather</p> <p>8.9 invited to be a food vendor at this event, June 7 – 12-3. Discussed other food options with Pauline Froebe – President of PVP and there is ice cream, coffee, cookies for food so far. To offer hot dogs, drinks and chips with a suggested donation amount of \$5. PVP has hired security and will have different shirts for easy recognition. And instructions to Not Engage if any negative situation arises</p>
	<p>9. New Business</p> <p>9.1 HR Committee to provide Professional training (Confidentiality)</p> <p>9.2 HR Committee Roles to be added to By-Laws</p> <p>9.3 Community Mobilization Provides Sustainable Funding</p> <p>9.4 Coordinator 160 Banked overtime hours – Next Steps</p> <p>9.5 Long Term Planning Staffing</p>	<p>9.4 to consider respect for Lisa’s time, and underestimating the time needed for supervisory tasks, building processes, templates, relationships, etc.</p> <p>9.5 Suggested to look into Summer Students or internship through University from the Occupational or Counseling type programs for assistance</p> <p>9.6 Lisa & Lorna looking into quotes</p> <p>9.10 Sam & Wilf from MB 211 to present data. Suggested to include Safe Communities, Healthy Communities, Town, RM, etc.</p> <p>9.11 CWC is booked to host the information table at the Farmer’s Market</p>

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	<p>9.6 Confirmation of Insurance & Liability Insurance Required</p> <p>9.7 Elegant Ladies Gala</p> <p>9.8 Summer Meetings & Get Together</p> <p>9.9 Water Treatment Plant property up for bid</p> <p>9.10 Manitoba 211</p> <p>9.11 Farmer's Market</p>	
	<p>10. Sharing Resources – to alternate each week and provide the board with highlights</p> <p>10.1 Tamarack Anti-Racism Group – Melissa</p> <p>10.2 Make Poverty History Manitoba</p>	<p>10.1 Melissa shared Solidarity & Recognizing by Tema Okun. Also discussed non-violent communication, side approach, and going around. Re-charging yourself after an intense, adrenaline event. Shake off, tap off negative energy, hug yourself, tell yourself "you did good", etc. We practiced this together</p>
<p>9:00 pm</p>	<p>Adjourn meeting</p> <p>Next Board meeting: 7 pm - June 19, 2025, Memorial Hall Basement</p> <p>Gathering at 6:00 PM To be confirmed</p>	<p>Time: 9:11 pm</p> <p>Motion to Adjourn Meeting: Lorna George</p>

Submitted by:

Sheryl Reimer Karen Tjaden

(Recording Secretary) (Meeting Chair)

Date: June 19, 2025

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